

NDIS Funding Self-Management



Once a person with a disability has an NDIS plan, there are three ways to manage that plan. These are:

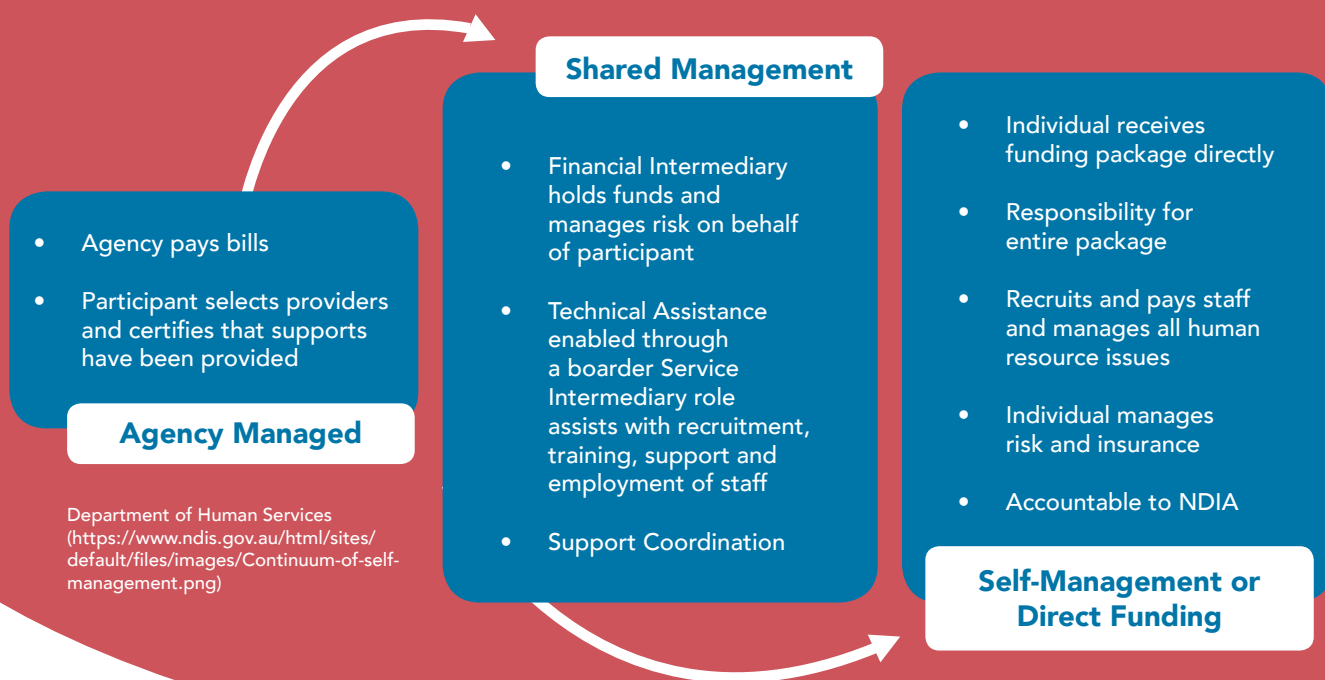
NDIA managed

Shared/part management

Self-management
(See diagram below)

More information about managing NDIS funds can be found here:

This information sheet discusses the self-management option in more detail. Self-management gives the person with the disability, their family and carers the ability to have choice and control over what services, service providers and staff work with the person within the NDIS Plan. If you self-manage you can directly employ your own staff or pay someone (a Plan Manager) to employ them on your behalf. When you self-manage, you are responsible for paying invoices related to the support services that you have received as outlined in your NDIS Plan. Once you have submitted your invoices through the Participant Portal, the NDIA will then deposit the money directly into your nominated NDIS bank account. An NDIS Fact Sheet on Self-Management can be accessed here, [Self-Managing your NDIS Plan](#).



Self-managing your own NDIS Plan means:

- You receive the funding into your nominated bank account.
- You identify and purchase the supports outlined in your Plan, and pay for them from your nominated NDIA bank account. This is the account the NDIA puts funds into.
- Ensuring relevant invoices for your supports are paid on time.
- You are responsible for ensuring that the support strategies outlined in your Plan meet your identified goal objectives. If they are not working, you will then need to make changes to these supports in order to meet your goals.
- You take responsibility for the quality of service(s) purchased.
- You keep accurate and up-to-date records showing how the money has been spent, you must provide documentary evidence to support what has been purchased and how the supports have met the goals outlined in your plan.
- Reporting to the NDIA on the funds spent against the self-managed budget items of your NDIS Plan.

There are a few different ways you can self-manage:

1. You take responsibility to self-manage all the funding for staff and supports in the NDIS Package.
2. You can request to self-manage all or only some of the supports that are budgeted in your NDIS Plan. For example, you may request the NDIA to pay for and manage part of your supports, and you take on responsibility to manage and employ staff directly for other supports.
3. You can nominate another family member or friend to manage the funds, called a Plan Nominee.
4. Or you can directly employ a Plan Manager to take responsibility in managing and paying supports directly.

Self-managing your NDIS Plan can provide you with choice and control regarding the people you engage to support your goals. It also gives you the ability to purchase supports from suppliers who are not registered with the NDIA. You can plan, design, direct and organise these services and supports to meet your needs and your preferences.

Self-management can also provide you with the opportunity to build self-confidence in your ability to manage your affairs. However, there are some careful considerations that need to be understood if you elect to self-manage. See the NDIS Funding Self-Management Checklist for responsibilities regarding self-management.

If you no longer wish to self-manage your NDIS Funding, contact the NDIA to discuss another option that is right for you.

 1800 800 110

For more information, please go to the website and click on the NDIS & Carers tab to check out our resources.

 carersaustralia.com.au